

Step 4 COVID-19 Risk Assessment Checklist

July 2020



**ENGLAND
HOCKEY**

As hockey moves into Step 4 of England Hockey's Roadmap in Returning to Play, it is essential that hockey providers assess the risks associated with hockey activity in line with England Hockey and wider Government guidance related to Covid-19.

England Hockey strongly recommend that all delivery organisers complete a Covid-19 specific risk assessment prior to the recommencement of hockey activity. This template should be used as a guide and completed in conjunction with a full risk assessment at the delivery venue in order to safely open these facilities and deliver hockey activity.

All Hockey organisers should appoint a 'Covid-19 officer' who is responsible for completion of this risk assessment and ensuring that all participants are compliant with all measures taken to ensure safety during hockey activity. It is strongly recommended that the delivery organiser completes a full risk assessment relevant to the venue and reviews this on a weekly basis.

Risk Assessment

Completed by: I J Harvey Gloucestershire HA Junior Festival organiser

Date completed: 1st October 2020

Risk assessment applies to GHA Junior Hockey Festivals for U8 mixed, U10 girls and boys and U12 girls and boys teams from GHA affiliated Clubs.

Action to be considered	Action taken (to be completed by hockey organiser in association with the facility provider)	Significance of risk (low, medium, high)
General guidance		
Ensure you have read and understood England Hockey's Step 4 guidance	All participating clubs required to consult latest EH Step 4 & 5 guidance in full (updated 25 September) and other EH Covid-19 related documents (link here) and comply with requirements.	Low
Ensure details of your club/association's COVID Officer have been shared with all members	Contact details of all participating Club Covid officers obtained and provided to all participating Clubs	Low
Ensure compliance with Test and Trace by keeping a register (including contact details) of those individuals present at training/matches. These registers should be held in line with the activity provider's data storage policy.	Clubs required to take a register on the day of all participating players and team coaches / managers and any other helpers. Register to be submitted by participating Clubs to EH via their own Covid officer.	Low

<p>Ensure all participants have signed an England Hockey Participant Agreement prior to playing hockey</p>	<p>All participating Clubs required to comply with EH regulations for their players and coaches / team managers and any other helpers to complete an EH Hockey Participation Agreement prior to participation.</p>	<p>Low</p>
<p>Ensure all participants are aware of all COVID-19 policies and processes in advance of activity</p>	<p>All participating Clubs provided with Covid-19 guidance in advance for them to pass on to the participants including this risk assessment.</p>	<p>Low</p>
<p>Ensuring appropriate provisions in place to maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc</p>	<p>Covid-19 guidance provided covers advice on social distancing, minimising the numbers attending through the exclusion of spectators. One way systems identified and directions given for how participants enter and leave pitches. Also direction for how participants may be dropped off and collected. Timing of arrival and matches chosen to balance keeping numbers of participants arriving spread out with how long any teams have to wait before playing.</p>	<p>Low</p>
<p>Handwashing facilities (including soap and water) are available. Alternatively (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged.</p>	<p>All participants required to bring their own hand sanitiser and to use it on arrival and before and after any visits to toilets or indoor spaces. Facilities assumed also to provide hand washing facilities for participants needing to use toilets.</p>	<p>Low</p>

<p>Ensure that disposable tissues/paper towels/anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins</p>	<p>Participating Clubs running Festival venues to have cleaning materials for use on any pitch equipment that might need to be handled and to remove any waste generated. Facilities assumed to provide appropriate waste disposal for participants when using toilets.</p>	<p>Low</p>
<p>Display of education pieces, such as a symptoms chart and handwashing guidance, to raise awareness and promote safe practices</p>	<p>Participating Clubs running Festivals to have educational materials available for display. Facilities assumed also to have such material on show.</p>	<p>Low</p>
<p>Ensure that suitable individuals, with appropriate training (including DBS checks if required), are available to support the safe delivery of activity, including ensuring appropriate supervision ratios are maintained.</p>	<p>All participating Clubs required to have adequate numbers of coaches and team managers present according to England Hockey policies procedures to ensure the wellbeing and safeguarding of the children, whilst minimising the number of participants.</p>	<p>Low</p>
<p>Consider how to manage non-compliance with actions taken to manage the risks of Covid-19</p>	<p>Participating Clubs running Festivals have the responsibility to ensure compliance with EH requirements and to end a Festival if this is not the case.</p>	<p>Low</p>
<p>Provisions in place to manage arrival/departure of individuals to/from your facilities</p>	<p>Covid-19 guidance provided covers advice on social distancing and an exclusion of spectators. One way systems identified and directions given for how participants enter and leave pitches. Also direction for how participants must be dropped off and collected. Timing of arrival and matches chosen to balance keeping numbers of participants arriving spread out with how long any teams have to wait before playing.</p>	<p>Low</p>

If you are opening clubhouse facilities, ensure compliance with government guidance

Indoor facilities limited to use of toilets only. Low

Game/Training guidance

Ensure equipment is cleaned and disinfected before and after use. This should include preparation of the pitch for training/matches which may include moving goals, netting, corner flags etc.

Covid-19 guidance provided covers the use of team specific equipment. Goals are only to be moved by Clubs running the venues and then with appropriate sanitising actions taken. No other equipment is to be touched. EH guidance also referenced to participating Clubs concerning aspects such as balls which should only be touched by one coach / team manager and for their team only. Low

Minimise the sharing of kit / equipment (including facemasks, goal keeping equipment etc.)

Covid-19 guidance provided covers the use of team specific equipment. All sharing prohibited including short corner masks and goalkeeping kit. Low

If providing face masks for defensive penalty corners, ensure masks are cleaned thoroughly before and after use and labelled to avoid sharing during games

Covid-19 guidance specifically requires participating teams to ensure each player has their own short corner mask. EH guidance also referenced. Low

No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks, celebrations and any breaks in play.

Covid-19 guidance reminds participating teams that they should socially distance at the start and end of matches and just touch sticks instead of any hand shaking or cheering their opponents. Low

Ensure appropriate First Aid provisions are accessible (see <https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>)

Covid-19 guidance provided to participating Clubs places the responsibility on them for any first aid requirements. EH guidance and links referenced.

Low

Consider whether personal protective equipment (PPE) is required to safely run hockey activity and who may require PPE (e.g. those providing first aid, physios etc.)

PPE should not be required, but Covid-19 guidance provided to participating Clubs places the responsibility on them for any first aid requirements. EH guidance and links referenced.

Low

Ensure social distancing is maintained for substitutes, team staff, officials, spectators and during breaks in play.

Covid-19 guidance provided reminds participating teams that they should socially distance at all times and particularly team officials. Spectators not allowed, specific site guidance provided.

Low

Follow guidance from officials regarding free hits, penalty strokes, penalty corners, restarts etc.

EH guidance and links referenced.

Low

Identify any further risks specific to your environment:

Ensure these actions are considered in line with completion of a risk assessment of hockey activity within your club

For further information regarding Covid-19 risk assessments, please visit England Hockey's insurance centre, provided by Howden: <http://www.ps-hockey.co.uk/> or Sport England <https://www.sportengland.org/how-we-can-help/coronavirus/return-play>