



## Coronavirus Risk Assessment

Company name: Bournside Sports Centre

Assessment carried out by: Kirk Mahon

Date assessment was carried out: 21/08/2020

What are the hazards?	Who might be harmed?	How will they be harmed?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Risk Level = Severity (1-5) x Likelihood (1-5)
<b>Congregation of persons in Main Circulation Areas</b>	<ul style="list-style-type: none"> <li>Community</li> <li>Students</li> <li>Staff,</li> <li>Contractors</li> </ul>	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> <li>- 2 Meter social distancing encouraged by communications including posters, floor stickers, social media posts, and information on our website</li> <li>- Numbers will be reduced by the phased re-opening of the facilities which includes reductions in the available facilities and activities</li> <li>- Hand Sanitiser will be made available throughout the centre for all persons</li> </ul>	Monitor and review control measures inline with government advice	Cleaning Team and Sports Centre Staff	$4 \times 3 = 12$



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			<ul style="list-style-type: none"> <li>- A one-way system will be in operation in most parts of the centre, with directional signage and floor stickers</li> <li>- Fire exits will be used as regular exits to increase the flow of people through the centre and make congregation less likely</li> <li>- Queue system will be created for persons needing to make payment at reception</li> <li>- Increased cleaning of surfaces which will regularly come into contact with persons including, door handles, hand rails, and counter tops</li> <li>- Water fountains will be made unavailable</li> <li>- Bookings will be required for all activities, and should be made online and in advance.</li> </ul>			



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<b>Use of the Changing Areas &amp; Toilets</b>	<ul style="list-style-type: none"> <li>Community</li> <li>Students</li> <li>Staff,</li> <li>Contractors</li> </ul>	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> <li>The changing rooms &amp; showers will be made unavailable, customer are asked to change at home prior to using the facilities and shower at home after leaving</li> <li>Toilets are available but will be reduced to ensure social distancing is adhered to</li> <li>Increased cleaning of the toilets, sinks, and touchpoints in the toilet rooms</li> <li>Cleaning log to be completed by staff member</li> </ul>		Cleaning Team and Sports Centre Staff	3x3 = 9
<b>Interaction between staff and customers</b>	<ul style="list-style-type: none"> <li>Community</li> <li>Students</li> <li>Staff,</li> <li>Contractors</li> </ul>	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> <li>Face shields to be provided to staff who's roles will likely involve regular interaction with customers indoors</li> <li>Face coverings to be worn by staff in hallways and changing rooms.</li> <li>Reception office to remain closed to all customers</li> </ul>	Face shield to be sourced and provided by the Schools Site team	All staff to observe restrictions on numbers in key areas	3x3 = 9



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			<ul style="list-style-type: none"> <li>- Hatch Window will be used for customers to make payment</li> <li>- Barriers installed at reception</li> </ul>			
<b>Congregation in Waiting areas, reception, viewing gallery's</b>	<ul style="list-style-type: none"> <li>• Community</li> <li>• Students</li> <li>• Staff</li> </ul>	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> <li>- Only one adult to child permitted in the premises when dropping child off to club / activity</li> <li>- No spectators allowed on site</li> <li>- Parent to either go home while their child's activity is running or wait in their vehicles</li> </ul>		Sports Centre Staff	3x2 = 6
<b>People/behaviour</b>	<ul style="list-style-type: none"> <li>• Community</li> <li>• Staff</li> </ul>	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> <li>- Staff to be made fully aware of when NOT to attend bookings: If you or a member of your family has travelled abroad to high risk countries, been in contact with a confirmed case or have had symptoms within the last 14 days. Stay at home and isolate for 14 days. Display adequate signage to this effect on entering</li> </ul>		Sports Centre Staff	3x2 = 6



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			<p>premises. If a client finds out after attending a booking that they do pose a threat, they should contact Sports Centre Reception immediately</p> <ul style="list-style-type: none"> <li>- Staff to have up to date registers and contact information for lead booker in order to make people aware should an outbreak of Covid 19 occur</li> <li>- No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks and celebrations.</li> </ul>			
<b>Sharing of equipment</b>	<ul style="list-style-type: none"> <li>• Community</li> <li>• Students</li> </ul>	Spread of the virus by inhaling	<ul style="list-style-type: none"> <li>- All hire equipment such as exercise mats, rackets &amp; balls will be cleaned before and after</li> </ul>		Sports Centre Staff	2x2 = 4



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	<ul style="list-style-type: none"> <li>Staff</li> </ul>	airborne particles, and touching contaminated surfaces	customer use by sports centre staff <ul style="list-style-type: none"> <li>- Customers responsible for bringing their own equipment such as exercise mats, rackets</li> <li>- Avoid touching of court gates, fences, benches and netball posts where possible</li> </ul>			
<b>Fitness Classes,</b>	<ul style="list-style-type: none"> <li>Community</li> <li>Staff</li> </ul>	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> <li>- Hand washing station with antibacterial soap at class entrance</li> <li>- Clear guidance on our hygiene measures provided to people on arrival through visual signage</li> <li>- Station is assigned to a person where possible for use in their class</li> <li>- Advise clients to arrive ready as the changing facilities will not be available for use until further</li> </ul>		Sports Centre Staff,  Fitness Instructor	2x2 = 4



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			<ul style="list-style-type: none"> <li>- notice</li> <li>- Advise instructors running classes to bring their own equipment</li> <li>- All touch points within the centre are cleaned regularly by staff with disinfectant</li> <li>- Equipment in pods and pod areas must be cleaned and disinfected after each session</li> <li>- Reducing the number of persons in the class area at any one time to comply with the 2-metre (6.5 foot) social distance by taking into account total floorspace as well as likely pinch points and busy areas.</li> <li>-</li> </ul>			

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)